

**PORT JEFFERSON SCHOOL DISTRICT
PORT JEFFERSON MIDDLE SCHOOL
350 OLD POST ROAD
PORT JEFFERSON, NY 11777
PHONE (631)791-4400 FAX (631)476-4430**



Paul Casciano, Ed.D.
Superintendent of Schools

Robert Neidig, Ed.D.
Building Principal

Claudia Smith
Assistant Principal PreK-8

May 16, 2018

Dear Parent/Guardian:

Enclosed is important information regarding end-of-year procedures, timelines, and schedules for the Port Jefferson Middle School. Please review the material with your son or daughter to ensure their attendance for all required Finals and Regents exams.

The last day of regular classes at the Middle School is Tuesday, June 12, 2018. Final examinations will be administered Wednesday, June 13th through Tuesday, June 20th. Individual subject area teachers will inform students of the room assignments for examinations. The date and time for each Final exam, Regents exam and transportation can be found on the enclosed documents. Please insure that all belongings are removed from lockers prior to Wednesday, June 13, 2018 as locks will be collected for the purpose of being inventoried.

The New York State Regents Examination for Algebra I will be given on Tuesday, June 12, 2018 from 12:00 p.m. – 3:00 p.m. Since classes are in session during the administration of the Algebra I Regents Exam, Algebra I students will have the option of either arriving for the 7:30 a.m. start of school to attend their morning classes or to arrive at 12:00 p.m. for the start of the Regents exam. Please note that students will not be penalized for choosing to arrive at 12:00 p.m. for the start of the Regents exam. The New York State Regents Examination in Earth Science will be given on Thursday, June 14, 2018 from 8:00 a.m. – 11:00 a.m. Regents examinations must be taken at the scheduled time and cannot be retaken until August (not all Regents exams are offered during the New York State summer testing schedule).

The last day of school for students is Friday, June 22, 2018. Please be advised that only those students who need to complete the tasks noted below should attend school. All other students are not required to attend.

- Students who are returning school textbooks, library books and/or uniforms and equipment
- Students requiring information about summer school

A regularly scheduled morning bus with an arrival time of 7:25 a.m. and a dismissal bus of approximately 8:00 a.m. will be provided for those students who need to come to school that day.

Please note that report cards will not be distributed. Official grades will be posted to the Parent Portal on Monday, June 25, 2018. Also, students may borrow up to two library books for summer reading purposes (one fiction and one non-fiction) prior to Tuesday, June 12, 2018 when the Library will close for Final and Regents exams.

I am looking forward to a very smooth conclusion to the school year. Should you have any questions or concerns regarding the Final exams for the Middle School, please do not hesitate to contact me. Thank you again for your continued support and commitment to your child's education.

Sincerely,

Robert Neidig
Principal