

# Creating and Using the FSA ID

## What's an FSA ID and what do I need it for?

The FSA ID and password is used to log in to a number of U.S. Department of Education websites including:

- [StudentAid.gov](https://studentaid.gov)
  - ✓ Where the Free Application for Federal Student Aid (FAFSA) is completed.
  - ✓ Where you can view information about your financial aid history
  - ✓ Where new federal loan borrowers complete their Master Promissory Note and Entrance Counseling

## Who needs an FSA ID?

Students filing their FAFSA for the first time need to create an FSA ID and password, as it serves as their signature on the application.

A parent needs to create their own FSA ID if the student is required to provide information about their parent(s) on the FAFSA application. The parent will use their FSA to sign the student's application. If the parent does not have a Social Security Number, they will need to sign the student's FAFSA using the printed signature available at the end of the application. To view more information about whether or not parent information is required on a student's application, go to [studentaid.gov/dependency](https://studentaid.gov/dependency).

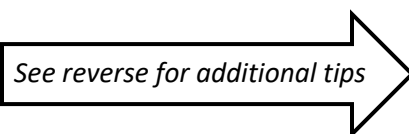
## How do you create an FSA ID?

Visit [studentaid.gov](https://studentaid.gov) to create an FSA ID. You'll need your Social Security Number, full name (as it appears on your SSN card) and date of birth. You will create a unique username and password and then answer a series of challenge questions that are used to retrieve your account information if you forget it.

It is highly recommended you verify a mobile phone number and/or email address when you create your FSA ID. This will make it a lot easier to retrieve a forgotten username, reset your password, or unlock your account.

## Important Tips:

- ✓ An email address and mobile phone cannot be used with more than one FSA ID! Students must use their email/mobile number and parents must to use their email/mobile number when creating their FSA IDs. If you share an email address with someone else, then only one of you will be able to use that email address to create an FSA ID. Also, be sure to use the correct FSA ID when signing the FAFSA.
- ✓ When you first create your FSA ID, all you'll be able to use your FSA ID for is to complete, sign and submit an original (first-time) FAFSA form. You'll have to wait one to three days for your information to be confirmed by the Social Security Administration (SSA) before you can use your FSA ID for other actions, such as submitting a Renewal FAFSA form or signing a *Master Promissory Note*.
- ✓ If you forget your FSA ID username and/or password, look for links, such as "Forgot My Username" and "Forgot My Password," on the log-in pages for the various websites.



It's a good idea to record the information used when creating the FSA ID, including the email, mobile number and answers to challenge questions. **Remember, FSA IDs should not be shared with anyone else! Use this as a guide for what to record when creating the student FSA ID and parent FSA ID, if applicable. If you choose to write on this sheet, please keep it in a secure location.**

**STUDENT FSA ID**

*Username:*

*Password:*

*Email address:*

*Mobile phone:*

*Challenge Questions:*

Q1 _____	A1 _____
Q2 _____	A2 _____
Q3 _____	A3 _____
Q4 _____	A4 _____
Q5 _____	A5 _____

**PARENT FSA ID**

Which parent created the FSA ID? \_\_\_\_\_

*Username:*

*Password:*

*Email address:*

*Mobile phone:*

*Challenge Questions:*

Q1 _____	A1 _____
Q2 _____	A2 _____
Q3 _____	A3 _____
Q4 _____	A4 _____
Q5 _____	A5 _____

**HESC USER NAME AND PIN (Students Only)**

*Username:*

*PIN:*

*Challenge Questions:*

Q1 _____	A1 _____
Q2 _____	A2 _____
Q3 _____	A3 _____