



To each and every family,

We hope that you're enjoying your summer so far and making lots of fun summer memories! Perhaps, here and there, your minds are starting to fill with thoughts about what the next school year will hold for your child. Certainly, our minds are being filled with many academic and exciting plans for next year. Together, we are truly eager to make the year a **memorable** one for your child!

There is something truly magical about kindergarten! Your child will progress at his or her own pace and gain skills as he or she is developmentally ready. Together, we will embrace and celebrate all of your child's successful moments and accomplishments. Additionally, maintaining each child's self-esteem while developing skills is a top priority for us and we are sure it is for you. We want every child to enjoy school, love learning, and be proud of themselves.

On the first day of school, we will send home a questionnaire for you to complete, which will give us some ideas about your child. This questionnaire is designed to help us learn a little more about your child as the school year begins. It will help us focus on specific areas, alert us to sensitivities or needs and allow us to evaluate and enrich strengths. We thank you in advance for your help and honesty with this questionnaire. Send it with your child before the end of our first week of school. Thank you!

Additionally, on the first day of school a detailed letter will come home with our lunch and snack times. A helpful schedule of our daily specials will be included with the letter. We have two specials per day. This schedule can be posted in a perfect location for you and your child to see every day. Please note that there is a possibility that your child will have PE class on the first day of school. Therefore, have your child dress appropriately.

Each week, there will be a weekly newsletter with details of what is happening in our classroom and reminders of upcoming events in both our classroom and the elementary school. Be sure to check out the virtual backpack on the school home page for important information about school-wide and district events as well.

Each day, your child will be eating lunch in the cafeteria setting. In doing so, your child can either bring a well-balanced lunch to school in a labeled lunch box or your child can purchase lunch from the cafeteria with his or her lunch account card. Your child's lunch account card will be prepared by us and will be ready to be used here at school as needed. For your information, your child's lunch account card will consist of a card on a lanyard that will be kept in your child's cubby and will only be used by your child when he or she is purchasing lunch. The lunch account card will entail your child's name, his or her identification number assigned by the school, our names and the classroom number. Once your child commits his or her identification number to memory, the lunch account card will no longer be needed. Information on the cafeteria services will be forwarded to you before the start of school. Also, please note that all food from the cafeteria is peanut and tree nut free. Finally, if necessary, we will make provisions for any children with allergies when eating in the cafeteria.

In addition to lunch, children will have a daily snack for about fifteen minutes. This will be a time to regroup, recharge and socialize. The specific snack time will be announced once our general schedule is determined. We will also notify you if we need to be aware of any allergens to avoid in our classroom.

When time permits, check out the supply list which can be found on the district website. Please label all materials except pencils and glue sticks. As noted, both boxes should be labeled with your child's name. Then one should be labeled Class Supplies and the other Fundamentals Supplies. Then, as indicated, fill them out as follows:

CLASS MATERIALS BOX:

1 box of crayons

1 large glue stick

2 sharpened Ticonderoga pencils

Fiskar scissors

FUNDATIONS SUPPLY BOX:

2 dry erase markers

1 sharp pencil

All other supplies will be collected and held by us until they need to be replenished. We will provide specific labels for your child's notebook and folders the first week of school. Please send the remainder of your supplies for the year according to the following schedule:

Tuesday- 2 bottom pocket folders, hard plastic "Class Supplies" pencil case with contents listed above, extra pencils in a labeled Ziploc bag, extra glue sticks, extra boxes of Crayons,.

Wednesday- Hard plastic "Foundations Supplies" box with the above contents, markers, watercolors, colored pencils, pink erasers, a Mead Elementary journal, and play-dough.

Thursday- a box of tissues and headphones in a labeled Ziploc bag or headphone bag.

Friday- roll of paper towels, Ziploc bags, Clorox wipes, and Chromebook protective case.

Right now, we have two short electronic questionnaires (see below) that will help us get started for you and your child. One is a questionnaire to address your child's dismissal plans and other daily needs. The other is permission regarding the activities involved in our classroom and school environment, as well as your child's learning experience. Review and complete each electronic questionnaire before the first day of school. We will print and keep these questionnaires in our files. If you need to edit or update your questionnaire answers, please contact me. Thank you.

[Important Information for the Start of the School Year - 2025](#)
[Permission Slip - 2025 for K - Carlson & Shannon](#)

If you have any questions or concerns regarding the information that we have shared so far or related to another topic, please do not hesitate to contact us. The school phone number is 631-791-4300. You can also send us an email at ccarlson@portjeffschools.org and mshannon@portjeffschools.org. Thank you for helping us with all of the details outlined in this welcome letter. Also, thank you for sharing your child with us this upcoming school year. We know that we are going to have a wonderful year together!

Yours truly,
Christina Carlson & Marissa Shannon

PS: Lastly, and perhaps most importantly, please share the attached note with your child!



Hello!

We are Mrs. Carlson and Mrs. Shannon. We are thrilled to be your kindergarten teachers! For kindergarten, we want you to prepare to have fun, learn a lot, and also do things for yourself. It will be a **BIG** year that you will love.

So, have a lot of fun this summer and then get ready for the start of school. Together, we will call you on the phone to say hello before classes start. We can't wait to hear your voice on the phone and then see you in person on the first day of school!

One more thing - we have our first job for you to do for kindergarten. Can you color and complete the attached page for us? Bring it with you on the first day of school. This way, we can start learning everything about you and your new friends from our new class can, too. Thank you!



From,
Mrs. Carlson & Mrs. Shannon

Please click on the image. You will then be able to access a clear copy and print it. Thank you!

All About ME!

Name: _____

Age: _____

Grade: _____

Self-Portrait:

My Favorites:

Food: _____

Color: _____

Hobby: _____

Place: _____

Subject: _____

My Family

Something I'm really good at doing: _____

When I grow up I want to be...