

**PORT JEFFERSON SCHOOL DISTRICT
EDNA LOUISE SPEAR ELEMENTARY SCHOOL
500 SCRAGGY HILL ROAD
PORT JEFFERSON, NY 11777
PHONE (631)791-4300 FAX (631)476-4419**



**Jessica Schmettan
Superintendent of Schools**

**Amy Lavery
Building Principal**

April 7, 2021

Dear Parents,

First, I want to thank you for your support this year. I hope your families are well and enjoying this beautiful spring weather.

It is the time of year when we begin our process of classroom placement for the upcoming school year. This is a lengthy and thoughtful process as our teachers take a great deal of concern and care to find optimal placements and to create well-balanced classes. We incorporate all that we know about a student, his/her strengths and challenges, learning style, and interactions with adults and peers, in order to craft classes that maximize the learning potential.

As your child's first and most important teacher, your contribution to this process is helpful in making the best decision for your child's placement. Should you feel the need, you are welcome to provide any information about your child as a learner that you believe will have a direct and specific bearing on his/her placement for next year. This may include learning styles, specific learning conditions, or any other factors that will enable a successful school experience.

Requests for specific teachers will not be considered. You may make a request to separate your child from another student. Please include a reason and specific information. Separation requests will be considered based on circumstances, and cannot be guaranteed.

Communicating this information is completely optional. Each child is given the same careful consideration as the others, regardless of whether or not we have received input from the parents. However, your input and voice are welcome in the process. Please communicate in writing, addressed to my attention, no later than April 21, to allow the time necessary for this process to be done well. Letters received after this date cannot be honored.

Edna Louise Spear Elementary School is fortunate to have a team of outstanding educators whose mission is to provide the best possible learning experience for each child. We will take the utmost care to see that your child is placed in the most optimal setting for the upcoming school year.

Class placements will be mailed home over the summer. I appreciate your input, cooperation, and patience throughout this comprehensive process. Thank you for your ongoing partnership and support.

Respectfully,

A handwritten signature in cursive script that reads "A. Lavery".

Amy Lavery
Principal