

Port Jefferson School District

Facilities Committee Report

2018-2019 school year

Committee Chair: Dave Keegan

Committee Members: Ryan Walker and Ellen Boehm

Summary:

School facilities are integral to the district's mission, and to the goal of providing an optimal environment for student learning and educational outcomes. The Facilities Committee's oversight responsibility is to assure that district staff are both executing on those goals, and doing so in a fiscally prudent manner. This latter aspect became more critical in the 2018-2019 school year as the district and community are now facing the impacts of the recent LIPA Settlement.

At a high level, Fred Koelbel, District Plant Facilities Administrator and Sean Leister, Deputy Superintendent and their staffs did an excellent job of delivering on the district's myriad, and continually evolving facilities' needs this school year, and always with smart financial decision-making.

With that said, there are several projects that the district cannot currently undertake due to the financial constraints associated with the LIPA settlement, and that which could only be accomplished through an approved bond. This will likely continue to be a consideration for the entire board and administration in the coming year(s).

The Facilities Committee met:

October, November, December 2018.

January, February, March, April and June 2019

Below please find the topics of discussion for each meeting:

October 2018:

1. Welcome
 - a. Use of Buildings
 1. Adjoining Districts
 - a. Mount Sinai
 - i. PTA, Boosters, Girl Scouts, Boy Scouts – No charge
 - ii. Infant Jesus, NS Colts, MS Lacrosse, MS Soccer, Colts Cheerleaders, Men's Basketball \$50/hour (non-profit youth sports exempt from fee during weekdays)
 - iii. Outside (fields)\$50/hour games only
 - iv. Community Based Non-profits groups and profit organizations including all who charge admissions. \$25 application fee, \$50/ hour plus Usage Fee

v. Profit making organization approved by the Superintendent and/or BOE at his/their discretion benefiting the Mt. Sinai community and meeting the criteria of Education Law Section 414. \$25 and fees to be determined.

vi. Usage Fee Schedule

	Mon – Fri Base Rate per every 3 hours or less	Sat- Sun Base Rate per every 3 hours or less
Gym	200.00	250.00
Cafe	200.00	250.00
Library	150.00	200.00
Classroom	150.00	200.00
Auditorium MS	500.00	750.00
Theater HS	750.00	1250.00
Fields		
Turf	750.00	1250.00
Tennis Courts	750.00	1250.00
Other Fields	200.00	750.00

b. Comsewogue

i. Custodial Fees

1. Overtime: time and one-half \$74.00/hour
2. Overtime double time \$101.00/ hour
3. Food Service Worker (Saturday) \$48.00/ hour
4. Food Service Worker (Sunday) \$73.00/hour
5. Auditorium Supervision and Lighting/Stage Fee \$81.00 overtime and \$108.00 double time

Comsewogue HS	
Gym	\$60/ hour
Cafeteria	\$50/ hour
Group Instruction Room	\$35.00/ hour
Auditorium	Practice: 40/hour Performance \$80.00/hour
John F Kennedy MS	
Gym	\$60/ hour
Cafeteria	\$50.00/hour
Auditorium	Practice \$40/hour Performance \$80/ hour
Elementary Schools	
Gym	\$40.00/hour
Cafetorium	\$40/ hour
Classrooms- All Schools	\$25/ hour

Field Use	\$100/ day

2. Accessibility Issue
3. HS Roof
4. HS Gym Floor

November 2018

1. HS Gym Floor
2. HS Life Skills Room
3. Accessibility Issue
4. HS Roof
5. HS Water Main
6. Elementary Windows
7. Capital Reserve for Roofs
8. Asbestos removal at District Office
9. Mold Study by EnviroScience

December 2018

1. HS Gym Floor
2. HS Life Skills Room
3. HS Roof
4. HS Water Main
5. ADA Access
6. Capital Reserve for Roofs
7. Tennis Courts
8. Sean's Floor

January 2019

1. HS Roof
2. HS Water Main and rear parking lot
3. ADA Access Complaint
4. Tennis Courts
5. Track Repair
6. Infant Jesus
7. Prom

February 2019

1. HS Roof
2. ADA Access Complaint
3. Tennis Courts
4. Prom
5. Sweet Heart Dance
6. Life Skills Room HW Booster
7. Ice Machine
8. 5 Year Building Condition Survey

March 2019

1. Tennis Courts
2. Energy Performance Contract
3. Transportation Overview
4. HS Fountain
5. Compiling Summer Work List
6. MS Office/Science Lab

April 2019

1. Tennis Courts
2. Department of Education, Office of Civil Rights Update
3. Energy Performance Contract
4. Transportation Overview
 - a. Late Buses
5. HS Fountain
6. Compiling Summer Work List
7. MS Office/Science Lab
 - a. Published
8. Food Service Line
 - a. Out to bid
9. Head Custodian Retirement

June 2019

1. Welcome
2. Department of Education, Office of Civil Rights Update
3. Energy Performance Contract
4. Transportation Supplementary RFP
5. HS Track Repair
6. Summer Projects:
 - a. HS Fountain
 - b. Football Field Handicapped Accessibility and parking
 - c. MS Office/Science Lab
 - d. Roofing
 - e. Food Service Line