

PROFILE OF THE NEW SUPERINTENDENT

Name: _____

Affiliation: _____

Please list below the personal characteristics and the professional background that you feel the new superintendent of schools should bring to the Port Jefferson Union Free School District. For example, personal traits could specify that the new superintendent must have the ability to effectively communicate with the different school constituents, be a hands-on inspirational leader and child advocate, or possess a proven track record of leadership and management. Desired professional experience might indicate that the new superintendent should have a successful performance history in developing strong instructional programs for improving student achievement, or a strong knowledge of curriculum development, technology integration, and implementation of public education reform initiatives. Again, please list only your top five in the area of professional background.

Personal characteristics:

- 1.
- 2.
- 3.
- 4.
- 5.

Professional background should include:

- 1.
- 2.
- 3.
- 4.
- 5.

PRIORITIES OF THE SCHOOL DISTRICT

Name: _____

Affiliation: _____

Please list below what you perceive to be both the immediate (to be addressed in year one) and the long-range (to be addressed over a three to five year period) priorities, issues, and/or needs that are facing the Port Jefferson Union Free School District. Please list these in priority order, with the most important items mentioned first. It is expected that the new superintendent will need the skills and the knowledge to address the issues that you list. For example, some items might include developing community confidence in the superintendent's office; or student achievement – the superintendent's ability to develop instructional programs that will produce higher levels of student performance; or the superintendent's ability to develop revenues to support the Port Jefferson School District's budget.

Immediate issues/needs to complete in one year (in priority order)

- 1.
- 2.
- 3.
- 4.
- 5.

Long-range issues/needs to complete in three to five years (in priority order)

- 1.
- 2.
- 3.
- 4.
- 5.

PERSONAL CHARACTERISTICS OF A SUPERINTENDENT

- Ability to see a job or project to completion
- Ability to verbalize the district's position
- Accepts accountability and criticism
- Accessible
- Child advocate
- Compassionate
- Confident
- Courage of conviction
- Creative
- Delegator
- Enthusiastic
- Ethical
- Flexible
- Good sense of humor
- Gracious
- Great communicator
- High personal standards
- Honest
- Humble
- Integrity
- Open door policy
- Open-minded
- People person
- Positive outlook
- Principled
- Problem solver
- Provide leadership by example
- Respectful of all people
- Risk taker
- Sincere in approach
- Strives for excellence
- Strong assertive leader
- Team player
- Trustworthy
- Warm, approachable, and supportive of staff and students
- Well-read