



# Port Jefferson

School District

*Tradition, Excellence, Pride*



Budget Advisory Committee  
January 29, 2014

- Welcome and Overview - Mark Doyle
- Introductory remarks - Dr. Bossert
- Rollover Budget - Sean Leister
- Discussion
- Meeting schedule



- Community Members
  - Charmaine Famularo, Arnie Lustig, Barbara Britt, David Okst, Walter Munsch, Rima Potter, Bill Kilgore, David Forgione
- Board Members
  - Adam DeWitt, Jim Laffey, Mark Doyle (chair)
- Administrative Liaison
  - Sean Leister, Assistant Superintendent for Business



The Finance Committee will work with the Assistant Superintendent for Business and meet as necessary to perform the following tasks:

- Oversee and monitor the process of planning, developing, and communicating the annual district budget to be referred to the voters
- Address and financial exigencies that may require Board action and ensure proper communication and reporting to the Board.
- Convene a Citizens Advisory Committee in accordance with Board policy to provide feedback to the Board and administration regarding various budget proposals.
- Oversee the development of a long-range financial plan for the District.



The Port Jefferson School District Board of Education welcomes the involvement of the community to serve on a Budget Advisory Committee (BAC). The BAC will meet with the Finance Committee to review budget propositions for the 2014-2015 school year and make recommendations that the administration may use to amend the final draft budget. Per district policy, all BAC recommendations and corresponding budget propositions will be communicated to the Board and the Superintendent of Schools. The Board may accept, reject, or return committee recommendations for further study. It is then the responsibility and prerogative of the Board to decide which draft budget version will be presented for public vote. Upon final authorization of the budget by public vote, or Board action as permitted by law, the work of this committee will be considered complete and the committee will be discharged of any further duties.



- Advisory in nature
- Review budget proposals
- Provide feedback and advice to aid budget development
- Make recommendations on budget, tax levy, and use of reserves
- Works at a program level
- Equal access to information



- The Chair is the facilitator of the meeting
- The Chair maintains control over the conversation
- Roberts Rules apply
- Civility in language and demeanor will be expected by all
- Meeting summaries will be taken, distributed back to the committee and shared with the public and Board



- ❑ BAC Recommendations require a majority of the total number of BAC community members.

